



DEPARTMENT OF THE ARMY
HEADQUARTERS 15TH SIGNAL BRIGADE
FORT GORDON, GEORGIA 30905-5729

REPLY TO
ATTENTION OF:

ATZH-TB

20 March 2007

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter 7: Maltreatment of Initial Entry Training (IET) Soldiers

REFERENCES

A. TRADOC Regulation 350-6, (Training) Enlisted Initial Entry Training (IET) Policies and Administration, <http://www.tradoc.army.mil>

B. AR 15-6, Procedures for Investigating Officers and Boards of Officers

1. The purpose of this memorandum is to establish policy on preventing Soldier abuse and reporting and investigating alleged Soldier abuse cases.
2. All permanent party personnel (including civilian employees) will read and be familiar with TRADOC Regulation 350-6, in particular Para 2-6 & 7, Treatment of IET Soldiers.
3. The following procedures will be used in reporting alleged Soldier abuse:
 - a. All suspected trainee abuse incidents concerning members of the 15th Regimental Signal Brigade will be brought to the attention of the Brigade Commander immediately. Company Commanders will initiate reports and send through Battalion Commanders. The Company Commander, or designated representative, will conduct an inquiry within 24 hours to determine whether or not an alleged abuse claim is valid. Refer to AR 15-6 as a guideline for investigative procedures.
 - b. Prompt execution of this policy assists the chain in responding effectively to trainee abuse allegations. Prompt and effective handling of these situations will provide effective protection for all concerned and minimum disruption of training. A rapid and candid evaluation of each allegation is absolutely necessary.
4. All commanders will adhere to the following guidelines:
 - a. Conduct a comprehensive orientation of all cadre as to the provisions of TRADOC Regulation 350-6 and this policy memorandum within the first week of their assignment.

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b. Require all permanent party to read and understand TRADOC Regulation 350-6 along with para 4a & b.

c. Explain the Soldier treatment policy to all IET Soldiers during the first week of training. Explanation will include the command open door policy, and emphasize that the chain of command is willing to assist.

d. Explain the role of other members of the command such as Chaplain, IG, SJA, and stress the importance of continually reporting incidents of trainee maltreatment and abuse.

e. Continually search for potential problems that can lead to trainee abuse. Remain alert and look for signs.

6. All personnel are expected to comply with this policy. Violation of this policy memorandum by any 15th Regimental Signal Brigade Soldier or civilian provides a basis for disciplinary action under the Uniform Code of Military Justice and/or adverse civilian or military administrative action.



FRANK G. PENHA
COL, SC
Commanding

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